



CILT(UK) Level 3 Award in Freight Transport Operations

Syllabus

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Contents

Introduction.....	3
Qualification Objectives	3
Target Audience.....	3
Regulation.....	3
Structure and Content.....	3
Mandatory Unit	3
Unit Standards	3
Total Qualification Time (TQT)	4
Study Options	4
Assessment.....	5
Institute Assessment Route.....	5
Centre Assessment Route	5
Recognition of Prior Learning (RPL).....	6
Grading Type	6
Learner Registration	6
Registration Period.....	6
Registration Extensions	6
Membership	7
Student Membership.....	7
Membership Eligibility.....	8
Progression	8

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Introduction

Qualification Objectives

The CILT(UK) Level 3 Award in Freight Transport Operations is designed to provide the Learner with knowledge and understanding of the structure and operation of all types of freight transport operations, including supply chain operation, in all the major modes of transport. It examines the role of freight transport today and includes environmental issues and management. Importantly, freight transport planning and the regulation and control of the freight transport industry are included. The unit closes by introducing freight transport specific business activity.

Target Audience

The CILT(UK) Level 3 Award is aimed at potential supervisors and aspiring managers and is also suitable for anyone making a career change.

This qualification is open access, although Learners would benefit from having some prior knowledge of the Freight Transport industry.

Regulation

The CILT(UK) Awarding Organisation is regulated by The Office of Qualifications and Examinations Regulation (Ofqual). This qualification is available on the Regulated Qualifications Framework (RQF).

Structure and Content

To achieve this qualification Learners must complete one mandatory unit, as detailed below.

Mandatory Unit

- **O5-L3 Freight Transport Operations**

The unit provides a wide spectrum of Freight Transport Operations covered by the following elements: Freight Transport Role, Structure and the Environment. Freight Transport Planning and Demand and Freight Transport Regulation, Control and Business.

Unit Standards

Standard documents outlining the Learning Outcomes and Affiliated Assessment Criteria for this qualification are available on request from the Awarding Organisation (AO) on 01536 740170 or alternatively by emailing ao@ciltuk.org.uk.

Total Qualification Time (TQT)

Total Qualification Time (TQT) is defined as the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required in order for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of a qualification. TQT is comprised of the following two elements:

- The number of hours which an AO has assigned to a qualification for Guided Learning; and
- An estimate of the number of hours a Learner will reasonably be likely to spend in preparation, study or any other form of participation in education or training, including assessment, which takes place as directed by - but not under the Immediate Guidance or Supervision of - a Lecturer, Supervisor, Tutor or other appropriate provider of education or training.

Total Unit Time (TUT) is defined as the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required, in order for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of a unit.

Guided Learning Hours (GLH) is defined as the activity of a Learner in being taught or instructed by - or otherwise participating in education or training under the Immediate Guidance or Supervision of - a lecturer, supervisor, tutor or other appropriate provider of education or training.

Immediate Guidance or Supervision is defined as the guidance or supervision provided to a Learner by a lecturer, supervisor, tutor or other appropriate provider of education or training with the simultaneous physical presence of the Learner and that person, or remotely by means of simultaneous electronic communication.

The Total Unit Time is 89 hours, including 19 Guided Learning Hours.

The Total Qualification Time for this qualification is 89 hours, including 19 Guided Learning Hours.

Study Options

This qualification is delivered by a network of Centres, and is available to study by a variety of routes, including: distance learning, classroom taught courses and blended learning.

For more information on the study options available please contact the AO on ao@ciltuk.org.uk or alternatively, visit the CILT(UK) web site at www.ciltuk.org.uk for a list of Centres.

Assessment

This qualification offers flexible assessment opportunities depending on the Learner's prior experience and future aspirations. Learners may select to study by the Institute Assessment Route (IAR) or the Centre Assessment Route (CAR). Further information on each of these assessment routes is detailed below.

Institute Assessment Route

The IAR (Knowledge Route) requires Learners to pass examinations and/or assignments that are set, marked and moderated by the AO.

Learners must complete and submit two assignments comprising of 1,500 words each.

The overall pass mark for each assignment is 50%.

Each assignment will be assessed as either a PASS (50% or over) or REFER (49% or below) grade. If the Learner has received a refer grade, then following the necessary amendments and revisions, the assignment can be re-submitted for assessment.

Learners will be given the opportunity of two referrals/re-submissions per assignment. If after two re-submissions Learners do not achieve a pass, then they will be required to re-register on the qualification to continue.

Centre Assessment Route

The CAR (Competence Route) requires Learners to complete assessment that is designed, assessed and internally verified by the Centre; which is approved by the AO. As such, assessment methods will vary from Centre to Centre; however, to achieve this qualification Learners must provide evidence that successfully demonstrates achievement of all of the learning outcomes and Affiliated assessment criteria for the mandatory units and for their chosen option unit. For further details on the CAR, Learners should contact their chosen Centre.

Recognition of Prior Learning (RPL)

RPL is where a Learner can demonstrate that they can meet the assessment requirements for a unit through knowledge, understanding and/or skills they already possess and therefore do not need to develop these through further learning.

Some Centres may offer RPL to the Learners, providing they can demonstrate that they have achieved the required criteria by the appropriate assessment method. This evidence can take a variety of forms, including: other qualifications, work records or witness testimony. Learners are only able to claim a maximum of 50% of this qualification by RPL.

For further details on the availability of RPL, Learners should contact their chosen Centre.

Grading Type

This qualification is not graded. All assignments using the IAR are pass/fail, but may be referred as previously stated in the IAR section.

Learner Registration

Registration Period

The registration period for this qualification is one year, which is the period in which a Learner is expected to complete the qualification.

Registration Extensions

At the end of the registration period all Learners will be withdrawn from the relevant qualification. However, if an extension is required, Centres must contact the AO within two months of the registration expiry date. Extensions may be granted on a three-month basis and will be granted up to a maximum of eighteen months. If the two month extension window has passed or the full eighteen months extension period has been used and the Learner has not completed, but wishes to continue then the Centre will be required to register the Learner again.

Membership

Student Membership

Upon registering, all CILT(UK) Learners will be eligible to apply for Student Membership at a reduced rate.

Learners can apply for Membership by either visiting ciltuk.org.uk/join or calling Membership Services on 01536 740104 quoting their Centre Name and Promotional Code 'CILTAO'

Joining CILT(UK) offers Learners an unrivalled opportunity to advance their career.

Our exclusive range of Member benefits include:

- professional recognition through achievement of our assessed membership grades including Chartered Member (CMILT) status
- improved career prospects via our career development platform (CILTSuccess!), Jobs Board and Mentoring Service
- improved career opportunities via our tailored professional development training courses and globally-recognised qualifications
- access to a powerful network of contacts via our national conferences, specialist Forums and National/Regional events
- the latest news and insights from industry experts via monthly *Logistics & Transport Focus* magazine and access to our highly-regarded Knowledge Centre
- access to an exclusive range of health, well-being, lifestyle benefits and the reassurance of free legal advice
- discounts on CILT(UK) conferences, events, courses, monthly publications and specialist books.

By engaging with us, Learners will benefit from:

Connection – we help you to build powerful communities of like-minded professionals

Professional voice – we help you get your messages heard by key influencers

Professional recognition – we promote your commitment and achievements to employers

Personal development – we support you to achieve your career goals.

Membership Eligibility

Membership of CILT(UK) gives access to a unique range of benefits and unbeatable services designed to support individuals, personally and professionally, throughout their career.

Successful completion of the CILT(UK) Level 3 Award in Freight Transport Operations meets the educational requirement for Member grade of the Institute; however in order to attain this grade, Learners must also have 3 years' experience in the Logistics and Transport industry. Member grade allows Learners to use the designatory letters MILT after their name.

For further details on applying for membership please refer to the membership section of the website at www.ciltuk.org.uk or alternatively contact the Membership Services Department on 01536 740104 or by emailing membership@ciltuk.org.uk.

Progression

Learners can progress from the CILT(UK) Level 3 Award in Freight Transport Operations onto the CILT(UK) Level 3 Certificate in Logistics and Transport qualification.

Learners can also progress onto the CILT(UK) Level 5 Professional Diploma in Logistics and Transport qualification.

For further information please contact the AO on 01536 740170 or alternatively by emailing ao@ciltuk.org.uk.

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