

**Chartered Institute of Logistics and Transport in the UK**  
**Minutes of the Annual General Meeting held at 17.31 at The Derby Suite**  
**The Midland Hotel, 16 St Peter Street, Manchester, M60 2DS on Tuesday 18 June 2019**

**Present:**

|                   |                                       |
|-------------------|---------------------------------------|
| Richard Wilding   | Chairman CILT (UK), in the Chair (RW) |
| Kevin Richardson  | Chief Executive CILT (UK)             |
| Andrew Weatherill | Company Secretary CILT (UK)           |

Plus 16 other members of the Institute.

The meeting commenced at 17:31

RW welcomed those attending the meeting. RW advised that the President, Paul Sainthouse, had requested RW to offer to Chair the meeting, subject to approval of the meeting.

RW asked those members present who were FOR and AGAINST RW acting as Chairman.

**The meeting unanimously voted FOR RW to Chair the Meeting.**

RW confirmed that the meeting had been called with notice provided on the website in accordance with the 2011 Articles of Association.

RW confirmed that with more than 10 members present the meeting was quorate.

Copies of the draft minutes of the 2018 AGM were available to attendees at the meeting and were posted on the website. RW asked if there were any points to raise or amendments required. None were raised.

RW sought approval of the 2018 AGM minutes by a show of hands.

**The meeting voted 18 to approve the 2018 AGM minutes with 1 abstention. RW confirmed the 2018 AGM minutes were approved.**

RW advised the meeting has to consider and vote on two ORDINARY RESOLUTIONS. One to adopt the 2019 Directors' Report and Financial Statements and one to re-appoint the auditors. RW advised that members cannot change the resolutions but have the opportunity to make comments and ask any questions.

RW confirmed that there were NO PROXY VOTES REQUESTED OR CAST before the deadline of 16:30 of Thursday 13 June 2019.

RW read out resolution 1:

**To consider, and if thought fit, to adopt the Accounts for the year ended 30<sup>th</sup> September 2018 and the reports of the Directors and Auditors.**

RW advised that the "Accounts", the Directors' Report and Financial Statements, had been considered and approved by the Board on 24 January 2019. RW asked if there were any comments or queries. None were raised.

RW asked the meeting for a show of hands FOR and AGAINST the resolution.

**The meeting unanimously voted FOR the resolution to adopt the Accounts for the year ended 30<sup>th</sup> September 2018 and the reports of the Directors and Auditors.**

RW confirmed that the Accounts for the year ended 30<sup>th</sup> September 2018 and the reports of the Directors and Auditors are adopted.

RW read out resolution 2:

**To reappoint Mazars LLP as Auditors and to authorise the Directors to agree their remuneration.**

RW asked if there were any comments or questions. There were no comments or questions.

RW asked for a show of hands FOR and AGAINST the resolution.

**The meeting voted 18 FOR the resolution to reappoint Mazars LLP as Auditors and to authorise the Directors to agree their remuneration, with 1 abstention.**

RW confirmed that the Mazars LLP had been reappointed as Auditors and the Directors authorised to agree their remuneration.

RW asked the meeting if there were any questions. None were raised.

RW thanked the members for attending the meeting.

**RW declared the meeting closed at 17:36.**